



## Announcement of Khon Kaen University International College

( 39 / 2564 )

### Mid-term Examination; Proctors and Examination Rules

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Dear : All Examiners,

Attachments: 1) Examination's time table  
2) List of Proctors for each course  
3) Examination rules

Referring to Khon Kaen University International College, Mid-term examination will take place from the 6<sup>th</sup> – 10<sup>th</sup> September, 2021, all proctors are requested to attend the examination sessions as part of their job's responsibility at the times and dates as indicated on attachments.

Issued on August 20<sup>th</sup>, 2021

(Asst. Prof. Chavis Ketkaew)

Assoc. Dean for Academic Affairs and Research  
For Dean, International College

## Examination Paper Submission, Proctors and Examination Rules

### Examination papers:

Lecturers must submit the original exam paper in hard copy at least 14 days prior to the beginning of the exam period. Failure to do so may result in the lecturer being responsible for making his/her own exam package.

### Examination Rules

1. The proctors pick up the examination package and distribute the examination papers at least 20 minutes before the examination begins at the Staff's room (2<sup>nd</sup> floor).
2. Students are not allowed to enter the examination hall before permission is granted.
3. Students who are late, but not more than 30 minutes after the examination has begun, must seek permission of the proctors and administrator before entering the examination hall.
4. Students who are more than 30 minutes late after the examination has begun are not allowed to enter the examination hall.
5. Students are not allowed to bring mobile phones, calculators, lecture notes, texts and books into the examination hall unless written permission is granted by the lecturer.
6. Students are not permitted to leave the hall before 45 minutes after the examination has begun.
7. Cheating or Attempting to cheat:
  - 7.1 If there is evidence or proof of cheating or attempting to cheat, 2 proctors must file a written report to the administrator. The student then must sign the acknowledgement form prepared by an academic officer.

- 7.2 All evidence and exam papers must be submitted to the academic officer immediately for further investigation.
- 7.3 The student can continue the exam after the academic officer has taken pictures of the exam paper.
8. Students are required to immediately stop writing on the examination paper when examination's time is over.
9. Proctors then collect the examination paper and sort them according to the Students' ID numbers. After making a final check of completion of the examination, papers are packed in the examination package.
10. If any student cannot take the examination during the instructed time and date due to unexpected events, the student must do the following;
- 10.1 The student must contact the administrator immediately and explain the reason why the student cannot take the exams. The student may be allowed to take the exam if the reasons are valid and that it is considered an unexpected event making it impossible for the student to take the examination on the instructed time and date
- 10.2 The administrator will inform the student when and where to take the examination. The student may be allowed to take the examination on the same day depending on the consideration of the administration.
- 10.3 If the examination cannot be arranged on the same day, the student must submit an excuse and permission letter to the dean through his/her adviser for consideration of a make-up exam

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**Revise of Mid-term Examination; Proctors and Examination Rules**

Date	Time	Subject	Sec	Total	Room	Proctors	Remarks
Monday Sep 6, 2021	08.30 - 11.30	IC011001 Critical Reading & Writing	1 - 14	459	Online Exam	Mr. Paul F. + Ms. Taraa + Dr. Wanwisa + Mr. Roderick	
		049004 Critical Reading & Writing	1 - 7	65		Mr. Peter + Ms. Jintana + Ms.Jittima+ Mr.Harley	
<i>* please make sure that you get the exam link from the lecturers before the Exam date.</i>							
	13.00 - 16.00	IC011012 Leadership & Change Management	1	30	Online Exam	Ms. Lakkana + Asst. Prof. Chanidapa	
		IC101001 Principles of Management	1 - 3	153	Online Exam	Asst. Prof. Sirimonbhorn + Mr. Thanakorn + Dr. Raksmeey	
		049101 Priniples of Management	1			Asst. Prof. Phaninee + Mr. Johannes	
		IC203003 International Political Economics	1	38	Online Exam	Dr. Thawatchai + Mr. Martin	
		IC113001 Strategic Marketing Management	1	53	Online Exam	Ms. Natthateenee + Ms. Chanadda	
<i>* please make sure that you get the exam link from the lecturers before the Exam date.</i>							
Tuesday Sep 7, 2021	08.30 - 11.30	IC011018 Logical Thinking and Problem Solving	1	45	Online Exam	Dr. Jesper + Dr. Raksmeey	
	09.00 - 12.00	IC102004 Organization Behavior	1 & 3	160	Online Exam	Ms. Lakkana + Ms. Kanokon + Ms. Noppawan	
		IC102004 Organization Behavior	2			Asst. Prof. Phaninee + Dr. Dylan	
		IC113002 Global Marketing Management	1	49	Online Exam	Mr. Benoit + Mrs. Chutima	
<i>* please make sure that you get the exam link from the lecturers before the Exam date.</i>							

Date	Time	Subject	Sec	Total	Room	Proctors	Remarks
Tuesday Sep 7, 2021	13.00 - 16.00	049041 Information Literacy	1 - 6	165	Online Exam	Dr. Thawatchai + Mr. Thapiporn + Ms. Chanadda + Ms. Noppawan	
		IC011016 Information Literacy	1 - 7	303		Mr. Thanakorn + Mr. Nat + Asst. Prof. Dr. Wutthiwut	
		IC102006 Management Information Systems	1 - 2	100	Online Exam	Mrs. Chutima + Ms. Jittima + Mr. Peerapong + Dr. Dylan	
		IC103004 International Business Management	1	39	Online Exam	Asst. Prof. Kevin + Mr. Benoit	
<i>* please make sure that you get the exam link from the lecturers before the Exam date.</i>							
Wednesday Sep 8, 2021	09.00 - 12.00	054301 Strategic Marketing for Tourism	1	48	Online Exam	Mr. Nat + Mrs. Wei Yang	
		IC103001 Fundamental of Finance	1 - 2	68	Online Exam	Asst. Prof. Chavis + Mr. Hamilton + Mr. Sopholnawitch	
		IC202001 Principles of Economics	1	53	Online Exam	Dr. Thawatchai + Dr. Wanwisa	
<i>* please make sure that you get the exam link from the lecturers before the Exam date.</i>							
	13.00 - 16.00	049001 English for Communication in Multicultural Societies	}	173	Online Exam	Mr. Paul F. + Ms. Taraa + Dr. Wanwisa + Mr. Roderick	
		IC001001 English for Communication in Multicultural Societies		133		Mr. Peter + Ms. Jintana + Ms. Jittima + Mr. Harley	
		IC103002 Operation Management	1 - 2	76	Online Exam	Mrs. Chutima + Mr. Sarawut + Ms. Kanokon	
		IC213003 Chinese for Tourism Business	1	35	Online Exam	Dr. Bill + Dr. Pitipong	
		055423 Negotiation and Conflict Resolution	1	26	Online Exam	Ms. Lakkana + Mr. Martin	
<i>* please make sure that you get the exam link from the lecturers before the Exam date.</i>							

Date	Time	Subject	Sec	Total	Room	Proctors	Remarks
Thursday Sep 9, 2021	08.30 - 11.30	049022 Wellness Dimensions	1 - 3	115	Online Exam	Asst. Prof. Kevin + Ms. Kanokon + Mr. Nat	
		IC011009 Wellness Dimension	1 - 5	297		Ms. Rapeepan + Ms. Chanadda + Mr. Harley	
	13.00 - 16.00	049006 Japanese for Communication I	1 - 4	129	Online Exam	Dr. Dylan + Asst. Prof. Sirimonbhorn + Ms. Khwanjira	
		IC011004 Japanes for Communication I	1 - 4			Asst. Prof. Dr. Wutthiwut	
		049007 Chinese for Communication I	1 - 5	221	Online Exam	Mr. Sarawut + Ms. Nichakorn + Ms. Jinjuta + Dr. Pitipong	
		IC011005 Chinese for Communication I	1 - 5			Ms. Chanakarn + Ms. Kwanruedee	
		IC011017 Science and Technology Applications for Life	1	59	Online Exam	Dr. Jesper + Mr. Johannes + Ms. Chanadda	
		049015/ IC011008 Chinese for Communications II	1	32	Online Exam	Dr. Bill + Dr. Raksmeey	
		050322 / IC103003 Business Strategic	1	44	Online Exam	Ms. Natthateenee + Asst. Prof. Chanidapa	
<i>* please make sure that you get the exam link from the lecturers before the Exam date.</i>							
Friday Sep 10, 2021	9.00 - 12.00	IC102005 Basic Marketing Concept	1 - 2	103	Online Exam	Asst. Prof. Phaninee + Asst. Prof. Sirimonbhorn + Dr. Pitipong + Asst. Prof. Kevin	
		IC202002 Contemporary World History	1	58	Online Exam	Mr. Thapiporn + Mr. Thanakorn + Mr. Sopholnawitch	
		054141 International Communication Arts for Tourism	1	49	Online Exam	Dr. Bill + Mr. Hamilton	
<i>* please make sure that you get the exam link from the lecturers before the Exam date.</i>							

Date	Time	Subject	Sec	Total	Room	Proctors	Remarks
Friday Sep 10, 2021	13.00 - 16.00	IC011021 Mathematics in Everyday Life	1	264	Online Exam		Asst. Prof. Dr. Wutthiwut + Mr. Peerapong + Ms. Noppawan
			3 - 6				Mr. Sopolnawitch + Mr. Peter + Mrs. Wei Yang
		IC102001 Microeconomics	1 - 2	107	Online Exam		Mr. Johannes + Dr. Jesper + Mr. Hamilton + Ms. Khwanjira
		IC123002 Marketing for International Entrepreneurship	1	71	Online Exam		Ms. Khwanjira + Mr. Sarawut + Ms. Jintana
		IC204107 Conflict in Southeast Asia Countries	1	29	Online Exam		Mr. Thapiporn + Mr. Roderick
<i>* please make sure that you get the exam link from the lecturers before the Exam date.</i>							
Saturday Sep 11, 2021	09.00 - 12.00	IC123001 Business Plan Development and	1	36	Online Exam		Ms. Natthateenee
		Business Strategy for IE					
<i>* please make sure that you get the exam link from the lecturers before the Exam date.</i>							





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